**Work Completed**

**Parts Order**  
End caps that were ordered to reduce the number of exposed metal edges. This order was for four 25-2550 end caps and sixteen 25-2525 end caps. The order was placed with Air Inc. and should arrive next week.

**Mansfield Supply Trip**  
A trip was made to Mansfield Supply to purchase the parts needed for the system that will secure the easel to the table. To review, the easel base will function like a C-clamp. Two screws threaded through the base will push on the tray and thus secure the easel. All the parts were purchased and assembled.

**Machine Shop Work**  
The LED housing and battery case were cut in the machine shop with help from the machine shop personnel. In addition, parts necessary for the implementation of the design changes were cut to the appropriate length in preparation for the arrival of the parts this week.

**Future Work**  
Next week, work will focus on final construction, testing, and assembling the LED system.

**Project Review**  
It’s crunch time, but team 3 is in good shape. The pieces are set in place so that we should be able to complete the project on time. Because the PCB has been ordered this week, we expect that it should arrive in time for implementation on the design next week.

**Hours**  
11 hours
Pictures
Figure 8.1 – Seth using the saw to cut the LED aluminum housing.

Figure 8.2 – Rich helping with the cutting of a difficult piece of extrusion