



Constitution and By-Laws of Alpha Eta Mu Beta

ARTICLE I – NAME

Section 1. Name - The name of this chapter shall be Alpha Eta Mu Beta.

Section 2. Symbol - The symbol shall be AEMB, or alternatively using the early form of the Greek letters Alpha, Eta, Mu, and Beta.

ARTICLE II – PURPOSE

The purpose of Alpha Eta Mu Beta is to recognize those current or future Biomedical Engineers who have manifested a deep interest and marked ability in their chosen professional path, and who have conferred honor on the Biomedical Engineering Department at University of Connecticut by distinguished scholarship, activities, leadership and exemplary character.

ARTICLE III – MEMBERSHIP

Section 1: Active Membership

- a. Active membership shall be open to junior and senior students in Biomedical Engineering at University of Connecticut who are in good standing. The definition of “junior” and “senior” will be as established by the College of Engineering Dean’s Office.
- b. Eligibility for active membership will require juniors to be in the top 1/5 of their class and to have maintained a scholastic grade point average of at least 3.5/4.0. For seniors, eligibility requirements will include being in the top 1/3 of their class and having maintained a grade point average of at least 3.3/4.0. Candidates for membership shall have completed at least six semester credit hours of Biomedical Engineering courses.
- c. Candidates for membership in Alpha Eta Mu Beta, in addition to the above stated requirements, must be of unimpeachable character, have ability to make use of the knowledge and information acquired, have capacity and willingness for hard work, and have genial nature and ability to work in harmony with all sorts of people. The conduct of all members shall at all times meet the high standards of the University of Connecticut and Alpha Eta Mu Beta.



- d. Transfer students ranked as juniors or seniors in the Biomedical Engineering program who have transferred from some other institution or school or from some other department in the University of Connecticut shall be eligible for active membership provided they have maintained a scholastic grade point average as stated in (b) above and provided they maintain this average for one term after the transfer. In all cases, candidates for membership shall have completed at least six semester hours of Biomedical Engineering courses.
- e. To be eligible for membership, a graduate student 1) must be a candidate for a degree in Biomedical Engineering; 2) must have completed at least 12 semester hours of graduate study for students in a Ph.D. program, or eight semester hours of study in a Master's degree program, six of which are Biomedical Engineering or Bioengineering courses towards the degree; and 3) must have a grade-point-average of at least 3.75 on a 4.0 scale or rank in the upper one-third of eligible graduate students, whichever is higher.
- f. Membership in any other fraternity or society shall not prevent a student from active membership in AEMB.

Section 2. Election of Members

Election of members shall be conducted either by secret or open ballot as the chapter sees fit at the time of election. Academic eligibility will be verified by the chapter's Faculty Advisor and other eligibility requirements will be determined by the active members. A simple majority of all active members present shall be required to elect a person to membership.

Section 3. Initiation

Initiation ceremonies for new members will be scheduled at least once each academic year. Attendance to initiation is mandatory for new members.

Section 4. Inactive Members

An active member may become or may be declared an inactive member if one or more of the following occur: (1) failure to attend at least three official meeting or chapter-organized activity per academic year, (2) failure to pay their national or chapter dues by the due dates as established by the chapter, (3) abandonment of the Biomedical Engineering program of studies, and (4) failure to meet character standards and ethical rules of conduct in any departmental activity. Placement of a member in inactive status shall be brought as a motion by the President and shall need to be approved by a simple majority vote of the total number of active members. The member will have a chance to address the members before the vote, which will then be conducted by secret ballot.



Reinstatement of membership will require two letters of recommendation for reinstatement from two biomedical engineering faculty members, payment of any outstanding dues, and an affirmative vote from a majority of the total number of active members.

ARTICLE IV – OFFICERS

Section 1. Officers

The officers of Alpha Eta Mu Beta shall be President, Vice President, Secretary, and Treasurer.

Section 2. Duties

- a. **President** - The duties of the President shall be to organize and guide the chapter, to preside over meetings, and to attend Chief Operating Officer SOLID Workshop.
- b. **Vice President** - The Vice President shall preside over meetings that the President is unable to attend and aid the President in any way needed.
- c. **Secretary** - The Secretary shall record the minutes of all meetings, maintain the chapter e-mail account, organize meeting schedules, and attend Secretary SOLID Workshop.
- d. **Treasurer** - The Treasurer shall keep an accurate account of all finances of the chapter, organize collection of dues and other contributions, and attend Chief Financial Officer SOLID Workshops.

All officers will assist in preparation of the required annual report to be submitted to the National Executive Director.

Section 3. Term of Office

Officers shall be elected at the end of the Fall term to serve during the next calendar year. Each term of office shall last one year. Officers shall be elected by a simple majority of a quorum of members. A quorum of members shall be one-half of the active membership.

Section 4. Removal of Officers

All rules set forth for active membership and criteria for inactivity as described in article 2, section 3 shall apply to officers. Additionally, officers have the responsibility to attend all meetings unless excused by one of the other officers or the faculty advisor, or for work or school-related reasons. Failure to attend meetings in more than two consecutive



occasions without notification will result in a motion for removal. This motion will be initiated by the President, or by the Vice President if the officer in question is the President. The procedures for removal and reinstatement will follow the procedures set forth for member inactivity and reinstatement.

Section 5. Vacant Offices and Election of Replacement Officers

When an office becomes vacant due to officer graduation, removal, or inability to serve, elections for a new officer should be held as soon as practically possible or within one month of the vacancy. Elections can be held at a regularly scheduled meeting, or the president may call an extraordinary meeting for the purpose of the election. All policies for ordinary election of officers apply to extraordinary election, except for the fact that the term of the new officer will be set to expire by the next scheduled Fall election.

Section 6. Faculty Advisor

In addition to the officers, there shall be a faculty advisor. The faculty advisor shall be one of the Biomedical Engineering Department's faculty members. The duties of the faculty advisor shall be to attend meetings, help the organization with its affairs, and promote good relations between the faculty and the University and the members of Alpha Eta Mu Beta.

ARTICLE V – MEETINGS

Section 1. Number of Meetings

At least two official meetings shall be held each semester, with a minimum of four meetings each calendar year. At least 50% of active members must be in attendance of a meeting before any business can be conducted.

Section 2. Special Meetings

Special Meetings may be called at the President's discretion.

Section 3. Motions

A simple majority shall be required to decide in favor of a motion. No member shall be allowed to vote on any matter by proxy.



ARTICLE VI – DECISION MAKING MODEL

As a general rule, Alpha Eta Mu Beta shall use majority vote to make its decisions. Members not present at time of voting shall relinquish their right to vote

ARTICLE VII – DUES

Section 1. National Dues

Active, Alumni, and Faculty Members pay initiation fees of \$37 to the National Society. Checks or money orders should be made out to Alpha Eta Mu Beta, Inc. This fee shall cover the cost of certificate of membership, membership pin, honor cord, and the general expenses of the Society.

Section 2. Outstanding Dues

Nonpayment of national dues shall constitute a cause for inactivation as described in article 3, section 4.

ARTICLE VIII – COMMITTEES

Committees may be appointed when projects arise that require the work of a committee. The President shall appoint the committee chairperson and committee members.

ARTICLE IX – AMENDMENTS

Amendments to this constitution may be proposed by any member at any official meeting. Amendments must receive a positive vote from majority of the total number of active members.

ARTICLE X – DISCIPLINARY ACTION

Section 1. Expulsion of Members

- a. An active member may be expelled from the chapter and the Society for failure to live up to the Constitution and for the performance of some act that brings discredit upon the member or the Society, or for any just cause as shall be ruled upon by the chapter itself, except as set forth in Article VIII, Section 3.b. of the National Constitution of AEMB.



- b. The method of expulsion is by vote of four-fifths of the active membership of the chapter upon charges presented and signed by all officers of the chapter and after a thorough and impartial trial of the member concerned, except in the following situation. Any case involving an active member convicted by a student honor court or a school administration shall be referred to the National Executive Council. Authority for expulsion, in the case of a convicted honor violation, is vested solely in the National Executive Council; and action taken shall follow the procedure set forth in Article VIII, Section 3.c of the National Constitution of AEMB.
- c. In the case where an active member is found guilty of an honor violation by a student honor court or by a school administration, the faculty advisor of the Chapter shall submit a complete report to the National Executive Director for action by the National Executive Council. A notation of the violation shall be made on the member's permanent record, subject to removal at the discretion of the National Executive Council. In the case of an extreme honor violation, the National Executive Council shall expel the member.
- d. A member so expelled has the right of appeal within thirty (30) days to the National Executive Council.
- e. All the above mentioned rules apply to officers.

ARTICLE XI – BENEFICIARY ADDENDUM

In the event that this organization's account remains inactive for 12 consecutive months, the following beneficiary will receive the balance of the organization's funds:

University of Connecticut Department of Biomedical Engineering
Room 217 A.B. Bronwell Building

ARTICLE XII – PRECEDENCE

The AEMB constitution and bylaws are subject to the AEMB national constitution and bylaws. In case of discrepancy, or after nationally-approved updates or changes, the national constitution and bylaws will take precedence over the chapter documents.



ARTICLE XIII – ENABLING CLAUSE

This constitution was voted on and put into effect on Thursday, February 9, 2012

SIGNED BY:

PRESIDENT:

VICE PRESIDENT:

SECRETARY:

TREASURER: