

CONNECTICUT

THE SCHOOL OF ENGINEERING

Biomedical Engineering

BME 4900 & BME 4910 Oral Presentation Evaluation Sheet

Student:

Project Title:

Points Awarded

(10 points maximum)

1. Introduction. A description of problem, or rationale for study, and a brief outline of presentation.

2.

(20 points maximum)

Visual Aids. Use of MS PowerPoint is required. Slides are evaluated for legibility and ease of viewing. All visual aids should be properly labeled and presented (e.g., variables and axes should be explained).

3.

(5 points maximum)

Timeliness. A time period has been allocated for the presentation, which should include two-three minutes for questions. Points are deducted for a presentation that extends beyond the time allotted at a rate of one point per thirty seconds.

4.

(10 points maximum)

Poise. Poise is rated with regard to eye contact with audience and platform manners. Points are deducted for excessive use of a pointer, distracting gestures, etc.

5.

(20 points maximum)

Communication Skills. Communication skills are judged with regard to proper use of English. Points are deducted for annoying "Ahs" or other unnecessary words or terms. Note that pronunciation is not used to penalize students whose native language is not English.

6.

(10 points maximum)

Team Work. Teams have been created based on multidiscipline composition. Is that evident in the presentation?

7.

(20 points maximum)

Technical Merit. Technical merit is based on the following.

- (a). Technical level of the presentation should be appropriate for the audience. Logical development of the problem, clarity, understandability and choice of words are important.
- (b). The methods and results should be clearly and concisely presented.
- (c). The discussion and conclusions should be presented, substantiated, and integrated with the current level of knowledge.

8.

(5 points maximum)

Appearance. Since this is a *formal technical presentation* before a professional audience, appropriate business dress is expected.

TOTAL SCORE

