

Self and Team Evaluation

STUDENT NAME: _____ (evaluator)
 TEAM MEMBERS: _____ (names of teammates)
 PROJECT TITLE: _____
 EVALUATION DATE: _____

Self Evaluation

In a team situation, I generally find myself falling into the following roles (check appropriate columns for all roles under the "IN GENERAL" column). Please check the PRIMARY role you seem to have assumed during this evaluation period only in the column THIS TIME.

Role	IN GENERAL				THIS TIME
	Always	Mostly	Occasionally	Never	
Leadership / Decision-Making					
Organization / Scheduling / Recordkeeping					
Motivation / Spirit					
Creativity / Inventiveness					
Reliability / Determination / Persistence					
Technical Ability / Computer Skills					
Other (explain)					

Writing Skills

As far as writing goes, I consider myself: ☐ Excellent; ☐ Good; ☐ Average; ☐ Mediocre;

Overall Self-Evaluation

My effort in this team project for this time period has been:

☐ Excellent; ☐ Good; ☐ Adequate; ☐ Inconsistent; ☐ Inadequate; ☐ Awful;

This effort is: ☐ below my usual standard; ☐ representative of my usual standard;

Overall, I would give myself the following grade: (use A, B, C, or NR) ----- > _____

Overall Team Evaluation

The Team's overall effort this period has been:

☐ Excellent; ☐ Good; ☐ Adequate; ☐ Inconsistent; ☐ Inadequate; ☐ Awful;

Overall, I would give my team the following grade: (use A, B, C, or NR) ----- > _____

My principal contributions to the team effort for this period

Please list your personal contributions to the team effort. Be honest and complete.

Where I could have done better this period

Please list the areas in which you think you could have done better. Be honest and constructive.

The team's principal achievements

Please list the team's overall achievements for this period. Be honest and complete.

Where the team could have done better

Please list the areas in which you think your whole team could (and should) have done better this period. What could the team have done to make the results better? Be honest and constructive.

Evaluation of Other Team Members

(Duplicate this section as needed to evaluate each team member – **use one form per team member**)

PROJECT TITLE: _____
EVALUATOR NAME: _____(you)
EVALUEE NAME: _____(teammate being evaluated)
EVALUATION DATE: _____

Role

My teammate this period seems to have assumed the following role in the team's dynamics (check all that apply):

- ☐ Leader; ☐ Organizer; ☐ Motivator; ☐ Creative; ☐ Reliable; ☐ Technical;
☐ Other (explain) _____

Overall Teammate Evaluation

Teammate's effort: ☐ Excellent; ☐ Good; ☐ Adequate; ☐ Inconsistent; ☐ Inadequate; ☐ Awful;
Teammate's writing: ☐ Excellent; ☐ Good; ☐ Adequate; ☐ Inconsistent; ☐ Inadequate; ☐ Awful;

My Teammate's Principal Contributions to Team Effort

Please list your teammate's contributions to the team effort for this period. Be honest and complete.

What My Teammate Could Have Done Better

Please list the areas in which you think your teammate could have done better this period, in relation to his/her contributions to the team effort. Be honest and constructive.

Overall, I would give my teammate the following grade: (use A, B, C, or NR) ----- > _____